

November MN ASHRAE BOG Meeting Notes		
11.1.16	7:30AM – 9:15AM	CEE
GoTo Mtg Link: https://global.gotomeeting.com/join/110111389		Ph #: (408) 650-3123 / Code: 110-111-389
Meeting called by	Russ Landry @ 7:30 AM	
Note taker	Russ Landry	
BOG Attendees	☐ Duane Rothstein - President ☐ Rob Warnke – Pres. Elect ☐ Russ Landry - Secretary ☐ Adam Niederloh - Treasurer	
Quorum ☐ Yes ☐ No ☒ Present ☐ Not Present	☐ Leighton Deer – Past Pres. ☐ Brandon James – BOG 1 ☐ Eric Johansen – BOG 2 ☐ Aaron Stotko – BOG 3	
Guests/Additional Attendees	▪ Insert Names	▪ Insert Names

New Business		5 min.
Item #1	Approve May Meeting Minutes	
Discussion	▪ None	
Motion to Approve	▪ Insert name	
2 nd	▪ Insert name	
Result	Yea = All	Nay = 0 Abstain = 0

President's Report – Duane Rothstein		10 min.
Discussion	▪ November - Leighton has organized the State Capital tour for Nov 1st (today). How many registered? - Energy Modeling Seminar – Weidt Group. November/December? Adam, has a date been selected? Posted on StarChapter? ▪ FY15-17 Program - Add Ethics Seminar? When? Where? Organized by the Education Committee. Please ask Russ/Amanda for update. ▪ ASHRAE Region VI Leaders, As discussed at the Regional Planning meeting, the Region has been granted \$9,750.00 by Society to fund a project or projects at the Chapter level that broaden the exposure and mission of ASHRAE. - I filled out the application for the Spring Hearts and Hammers event. I was told there were only two other applications turned in so MN Chapter may have a shot at getting something. Duane to follow up with Benny on status of applications.	
Action Items	Person Responsible	Deadline
▪ Follow up with Benny on project funding	Duane Rothstein	11.11.16

Pres. Elec's Report – Rob Warnke		5 min
Discussion	▪ None	
Action Items	Person Responsible	Deadline
▪ Insert action item		

Secretary's Report – Russ Landry		5 min
Discussion	▪ None	
Action Items	Person Responsible	Deadline
▪ Insert action item		

Treasurer's Report – Adam Niederloh		10 min
Discussion	▪ Giant check for scholarship & photo opps – Aaron has sent Duane options. Duane to	

	send to BOG for review/approval ▪ Review & Approve FY16-17 budget – Needs to be wrapped up. Adam send your final version to Duane to review. Duane will circulate for email vote to approve. ▪ \$1000 sponsorship refund to Karen Trautman (Data CSI), unable to make Energy Expo. Need approval or simply refund? – Has this been resolved?		
Action Items		Person Responsible	Deadline
▪ Insert action item			

Past Pres.'s Report – Leighton Deer		5 min
Discussion	None	
Action Items	Person Responsible	Deadline
Insert action item		

Committee Reports		30 min
Note	Try to keep committee reports to <5 minutes each	
Chapter Technology Transfer (CTT)	Aaron Stotko & Roxanne Cortinas	
None		
Education Seminar/Committee	Eric Johansen & Amanda Kilbane	
None		
Electronic Communications	Jane Opoien & Adam Niederloh	
None		
Energy Expo	Russ Landry & Brandon James	
Has ASPE been issued a check for 50% of profit?		
Finance	Duane Rothstein	
None		
Golf	Mike Piper & Mike Comstock	
None		
Grassroots Government Advocacy Committee	Rick Hermans	
None		
Hearts & Hammers	Duane Rothstein	
None		
Historian	Leighton Deer	
None		
House	Mike Lind	
None		
Membership Promotion	Javier Navar	
None		
Northern Lights Section	Terry Steiner	
None		
Product Directory	New chair needed	
None		
Programs	Rob Warnke	
None		
Publicity	Tim Manz	
None		
Reception/PAC	Gary Fischbach	
None		
Refrigeration Seminar/Committee	Rolf Bloom & John Collins	

Date for seminar is 2/14/17 at Grumpy's	
Research Promotion (RP)	Addie Far & Tim LaDuke
None	
Rochester Section	Gary Olson
None	
Roster	Mike Morris
None	
Scholarship/Awards	Vin Gupta
- None - Vin Communicated with Chuck Taft at Dunwoody and planning to set up meeting in Nov, 16 - Vin has been working with Univ of MN- will meet with them in Mid Feb, 17 - Vin has been working with Adam Niederlogh to set up joint meeting at both these locations - Vin will be in Las Vegas for winter meeting from Jan 28-Feb 1, 17- I plan to meet with Dr. Tom Kuehn there. - Please send Vin the minutes and Info for Regional Dinner Meeting.	
Student Activities	George Rothenberger Co-Chairs: Jane Opoien & Tom Walters
None	
Sustainable Activities	Bob Fischer & Mike Woosley
None	
Young Engineers in ASHRAE (YEA)	Brian Jennissen & Reece Peterson
- Planning event in early December - Whirlyball in Maple Grove \$179 approved to reserve court for 1 hour; 10 people can play at a time - Charge \$10 per person via Star Chapter – has this been posted to StarChapter?	

Old Business / Other Discussion Items			5 min
Discussion	None		
Action Items		Person Responsible	Deadline
None			

Closing Remarks			5 min
Discussion	▪ None		
Next Meeting			
Date	Time	Location	
12.6.16	7:30 AM	BOG Meeting - CEE	

Meeting Adjournment			
Motion to Adjourn	Insert Name		
2nd	Insert Name		
Result	Yea = All	Nay = 0	Abstain = 0
Meeting Adjourned by	9:00AM		